SHELTER-IN-PLACE

Violence/Active Shooter*: 
- Call GWPD or 911 when it is safe to do so
- If evacuation is not possible, hide in a concealed and out of view space
- Lock and barricade the door
- Turn off the lights
- Stay quiet and silence your cell phone
- Wait for law enforcement
- If aggressor enters the room, yell, throw items and commit to your actions

Severe Weather—Shelter Indoors: 
- Move to a windowless, interior room:
  - In a low part of the building
  - Away from hazardous materials
- Take cover under a sturdy object or against an interior wall
- Wait for the all clear

* Adapted from DHS Active Shooter Guidelines, DHS.gov

EVACUATE

Fire:
- Pull the fire alarm
- Leave the building immediately using the closest emergency exit
- Close doors behind you
- Call GWPD (202-994-6111) or 911 when safe to do so
- Move away from the front of the building
- Assemble in a designated area
- Re-enter the building only when instructed by officials

Suspicious Packages:
- Do not open the item(s)
- Leave the area and close doors behind you
- Call GWPD and provide a detailed description of the item(s) and location

- USE STAIRS, do not use elevators
- If unable to exit the building, go to the nearest exit stairwell or safe area of refuge. Call GWPD or 911 to report your location.

PHONE NUMBERS

GW Information Line .................. 202-994-5050
VSTC Information Line ................ 571-553-8333

Emergency:
Foggy Bottom (GWPD)................. 202-994-6111
Mount Vernon (GWPD)................. 202-242-6111
VSTC (Loudoun County).............. 911
Other Locations...................... 911

Non-Emergency:
Foggy Bottom (GWPD)................. 202-994-6110
Mount Vernon (GWPD)................. 202-242-6110

Sexual Assault Response Consultative Team (SARC)........... 202-994-7222
Emergency Maintenance.................. 202-994-6706
Emergency Management............... 202-994-4936
Health and Safety..................... 202-994-4347
Information Technology............. 202-994-4948
Medical Services..................... 202-994-5300
Mental Health Services.............. 202-994-5300
University Operator................. 202-994-1000

SHelter-in-Place

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University Operator................. 202-994-1000

Emergency Preparedness

THE GEORGE WASHINGTON UNIVERSITY

Division of Safety & Security

Health & Emergency Management Safety | Police Department | Victim Services

Ready GW
MAKE A PLAN

Get Away/Evacuate:
- Know alternate exit routes
- Identify assembly areas (near and far)

Shelter-in-Place:
- Identify a safe location to shelter
- Know how to protect and isolate yourself from the threat

Communication:
- Consider a variety of ways to keep in contact with family, friends, roommates and co-workers

People with Access and Functional Needs:
- Include family, friends, roommates and co-workers in your plan by helping them understand your needs during an emergency

BUILD A KIT

Have at least three days of supplies to sustain yourself. Recommended items*:
- Water (one gallon per person per day)
- Non-perishable food
- Flashlight and extra batteries
- First aid kit
- Radio and extra batteries
- Medications and items for unique needs
- Cash and some change
- Clothes and comfortable shoes
- Important documents
- Filter mask or cotton t-shirt
- Moist towelettes, garbage bags and plastic ties
- Plastic sheeting and duct tape
- Whistle
- Mobile device charger

* Adapted from Ready.gov

STAY INFORMED

CampusAdvisories.gwu.edu
The university’s primary website for communicating emergency preparedness and incident-related information to the GW community.

GW Alert
The university’s notification system that sends emergency alerts to e-mail addresses, mobile devices, GW IP desk phones, social media and university webpages. Update your contact information and campus location at alert.gwu.edu.

Like us:
/GeorgeWashingtonUniversity

Follow us:
@GWtweets

Local Radio ......................... 103.5FM or WTOP.com

WEATHER TERMS:
WATCH: Conditions are favorable or expected
WARNING: Conditions are occurring or imminent