**FIRE**
- If you sense smoke or fire call 911
- Leave the building immediately using the closest emergency exit, do not use elevators
- Move away from the front of the building and only re-enter when instructed by first responders
- If unable to exit the building, go to the nearest exit stairwell or safe area of refuge and call 911

**SEVERE WEATHER**
- Monitor Campus Advisories and local media and news
- Follow shelter instructions
- Weather Terms:
  - Watch: Conditions are favorable for or severe weather is expected
  - Warning: Severe weather is occurring or imminent

**MEDICAL EMERGENCY**
- Call GW Emergency Services (202-994-6111) or 911 immediately
- Provide the location, nature of injury or illness, current condition of the patient, and other requested information
- Remain on the phone until directed to hang up
- Stay with the patient and do not move them unless they are in immediate danger

**HAZARDOUS MATERIAL RELEASE**
- Restrict access and do not attempt to clean the material
- Evacuate the area and report the hazardous spill to GW Emergency Services (202-994-6111)
- If the release or spill has the potential to impact a larger area, notify first responders of that potential and follow their directions

**ASSISTING PEOPLE WITH ACCESS AND FUNCTIONAL NEEDS**
- Blind or Visually Impaired:
  - Clearly announce the emergency
  - Offer your arm for guidance
  - Lead the person and alert them of obstacles
- Deaf or Hard of Hearing:
  - Turn lights on and off to gain the person’s attention
  - Indicate directions with gestures or in writing
- Physical Disabilities:
  - Guide the person to the nearest exit stairwell or safe area of refuge, do not use elevators
  - Call GW Emergency Services (202-994-6111) or 911 to report your location

**SUSPICIOUS PERSON, PACKAGE, OR MAIL**
- Do not open the suspicious item(s), do not confront a suspicious person or let them into a locked building
- Call GW Emergency Services (202-994-6111) or provide a detailed description of the item(s) or person
- Leave the area and close doors behind you

**SUSPICIOUS PERSON, PACKAGE, OR MAIL**
- Call GW Emergency Services (202-994-6111) or 911 and relay information to them

**PROTECTIVE ACTIONS**
In the event of an emergency, protective actions should be followed. They may include:
- **SHELTER**
  - Follow the safety guidance provided for the specific hazard (tornado, earthquake, hazardous material spill, or another environmental emergency)
- **EVACUATE**
  - Move to a designated location as instructed by first responders and university officials
  - Leave belongings behind
- **SECURE**
  - When there is a threat or hazard outside of the building or around campus: go inside and stay inside
  - Increased security and restricted access to campus buildings will be in place
- **LOCKDOWN**
  - When there is a threat or hazard with potential to impact individuals inside buildings: lock interior doors, turn off the lights, and stay out of sight of any corridor window
  - Consider Run, Hide, Fight

**BOMB THREAT**
- Obtain as much information as possible from the caller including location, details of the device, and noticeable characteristics of the caller
- Have a nearby person call GW Emergency Services (202-994-6111) and relay information to them

**EMERGENCY PROCEDURES**
Office of Emergency Management
safety.gwu.edu | oem@gwu.edu | @GWsafety | @GWAalert