

GW AED PROGRAM-OPERATIONAL GUIDELINES

- A. Open the red bag and turn on the AED by pushing the green button
 - B. Follow the voice prompts for pad placement and further instructions
- An AED device used in The District of Columbia must have a DC Facility AED Report Form for Cardiac Arrests completed immediately after the use of an AED device, whether it shocks a patient or the pads are placed on a patient and no shock is advised;
 - An AED devices used in Maryland Locations must have a Maryland Facility AED Report Form for Cardiac Arrests completed immediately after the use of an AED whether it shocks a patient or the pads are placed on a patient and no shock is advised;
 - AED's used in Virginia Locations must notify HEMS after the use of an AED whether it shocks a patient or the pads are placed on a patient and no shock is advised;
 - If an AED is used please contact HEMS so that the completed AED Report Form and the unit itself can be downloaded and reviewed by the medical director at MFA;
 - Contact HEMS by phone (202-994-4347) and send an email to safety@gwu.edu with the date, time and location where the AED was used, we will replace it with another AED
 - Contact HEMS or GWPD (after hours) for pickup of an AED that has been placed in use
 - If possible, please maintain possession of the AED unit; let the first responders transport the patient with **their** unit to the hospital; try to keep GW's onsite, as it may not be returned.
 - Notify HEMS by phone (202-994-4347) or email safety@gwu.edu of any AED issue including requested location change, audible noise/ malfunction or unreturned unit.

Training

The Emergency Medical Response Group, EMERG, is responsible for providing training on how to use an AED. Training also includes CPR training. Participants who successfully complete CPR training receive an American Safety and Health Institute (ASHI) certification card that is valid for two years. To register for training, visit safety.gwu.edu/training.