INDICATORS OF A SUSPICIOUS PACKAGE:

- Return address is unknown or unfamiliar
- Postmark is unusual or unknown
- Excessive or inadequate postage
- Has a strong smell or has a suspicious or chemical odor
- Has cut-and-paste lettering
- Handwriting is distorted or unfamiliar
- Addressee’s name may be inaccurate or generalized (to: GW President)
- Package is lopsided and unusually thick or heavy
- Name of sender is unknown
- The package includes stiff, springy, or protruding components; is oily; or feels like it contains a powdery substance
- Name of recipient is unknown
- The package includes stiff, springy, or protruding components; is oily; or feels like it contains a powdery substance

WHAT TO DO IF YOU NOTICE A SUSPICIOUS PACKAGE...

1. Do not touch it.
2. Look for indicators that it may be suspicious.
3. Remove yourself and others from the area.
5. Give as much information as you can to the dispatcher.

IF YOU ARE HOLDING THE PACKAGE...

1. Handle with care. Do not bump or shake it.
2. Gently set it down and isolate the item.
3. Look for indicators that it may be suspicious.
4. Remove yourself and others from the area.
5. Contact GW Police at 202-994-6111.
6. Give as much information as you can to the dispatcher.

Do not worry about embarrassment if the item turns out to be safe.

If you have any reason to believe that a package or object is suspicious, REPORT IT.

BOMB THREATS

If you receive a call about a bomb threat, obtain as much specific information about the location of the threat.

- Specifically, where is the bomb located?
- Write down the phone number from caller ID.

Most bomb threats are ultimately determined to be false and with some other motive. The GW Police Department takes each threat seriously and responds in kind. GWPD will respond and may partner with the Metropolitan Police Department, if necessary, to determine the validity of the threat and whether it is necessary to evacuate the area.